

**PERMISSION TO USE SOCIAL HALL**

*I, \_\_\_\_\_, being a member in good standing of Robin Hood Lakes, have permission to use the Social Hall*

*\_\_\_\_\_ ,  
from \_\_\_\_\_ a.m./p.m. until \_\_\_\_\_ a.m./p.m.*

*I understand that there will be no alcoholic beverages permitted on these premises. I will also be responsible for my guests and their behavior while they are on Association Property. I will pay for any damages that occur from this event. I will leave things as I found them – clean and neat. I will discard of any garbage accordingly at my residence.*

*Member's Signature: \_\_\_\_\_ Date: \_\_\_\_\_*

*Director's/Receptionist's Signature: \_\_\_\_\_*

## **HALL USAGE STRUCTURE**

- √ **A Fee of \$65.00 is required to use the Hall. This is to cover cost of utilities.**
  
- √ **A Refundable Security Deposit of \$25.00 is required in the form of a separate check payable to R.H.L.L.O.A. !**
  
- √ **Security Deposits will be returned after R.H.L.L.O.A. Representative inspects the “Hall” and finds there is NO damage and all garbage, decorations, etc... have been removed and all areas have been cleaned inside and out !**
  
- √ **Members MUST be in good standing and must be 21 years or older to book the “Hall” !**
  
- √ **R.H.L.L.O.A. reserves the right to refuse the use of the “Hall” at their discretion. Should a member be denied usage by R.H.L.L.O.A. , all deposits will be returned !**

**R.H.L.L.O.A. Office Number:                    (570) 629-3717**

**Office House:    Saturdays    8:00 a.m. to 4:00 p.m.**

## **R.H.L.L.O.A. HALL RULES**

1. **Alcohol:** *NO ALCOHOLIC BEVERAGES!!!!*
2. **Smoking:** *NO Smoking inside the Building!!*
3. **Occupancy:** *No more than 75 people in Social Hall!*
4. **Kitchen Use:** *Members may use the Microwave, Stove/Range and Refrigerator.*
5. **Parking:** *Do not block doors, driveways or roadways!!!*
6. **Noise:** *Noise levels must not cause an annoyance to other members in R.H.L.!!*
7. **Profanity:** *Strictly Prohibited !!!*
8. **Pets:** *Pets are NOT ALLOWED ON ANY ASSOCIATION PROPERTIES !!!*
9. **Trash:** *All garbage must be bagged and removed off the premises by person signing the agreement !!*
10. **Lights:** *All lights are to be turned out before leaving the "Hall" !!*
11. **Appliances:** *Must be turned off or unplugged (except the refrigerator) before leaving "Hall" !!*
12. **Clean-up:** *All tables, chairs, countertops and appliances will be wiped clean, and floors swept before leaving the "Hall" !!*
13. **Unattended Children:** *Will NOT be permitted at any time !!!!!*
14. **All requests for "Hall" usage MUST be approved by the R.H.L.L.O.A. Office and these Aareements MUST be signed !!!**
15. **Security:** *All doors, windows and shutters must be locked and secured before leaving "Hall" !!*
16. **Hall Hours:** *All private parties are only allowed between the hours of 10:00 a.m. and 8:00 p.m. (unless board approval is obtained) !!*
17. **Fires:** *Fires of any kind are NOT PERMITTED !!!*
18. **All R.H.L.L.O.A. RULES AND REGULATIONS MUST BE FOLLOWED** (copy attached). *The Member signing agreement is responsible for their guests' actions and behavior.*